



CONFERENCING VENUE

Whether it is for a private or business event, our comprehensive, modern facilities combined with our attention to detail and careful planning, will help to make the occasion a success – and one to remember.

The facilities here at Guardians' Hall are such that we can offer you a choice of suite, whether it is for a small meeting or a large gathering for 60—80 guests. Our rooms are also ideal as an exciting training or recruitment venue.

For more information please contact us on 0114 231 2121, e-mail

hospitality@assayoffice.co.uk

Or visit our website
www.assayoffice.co.uk

The Sheffield Assay Office is pleased to offer;

Free/Secure Parking
Easy access to the public transport
Full Disabled Access



Sheffield Assay Office

Guardians' Hall

Beulah Road

Hillsborough

Sheffield

S6 2AN

0114 231 2121

hospitality@assayoffice.co.uk

www.assayoffice.co.uk



Sheffield Assay Office



2019

**GROUP VISITS,
RESEARCH ENQUIRIES
AND VALUATIONS**

GROUP VISITS

We welcome groups and societies to visit the Sheffield Assay Office.

This is your opportunity to learn more about the assaying and hallmarking of precious metals and the work of the office over the last 245 years.

Visits take place on Thursday and Friday, approx. duration 2.5 hrs.

We ask for a minimum of 10 people and a maximum of 30.

If you are interested and wish to discuss your groups requirements please contact the Librarian/ Curator on

0114 2312121 (Thursday/Friday).

£12.50 per person includes Tea, Coffee and Biscuits.

To book call 0114 2312121

or email hospitality@assayoffice.co.uk

"Thank you for organising a most successful visit. We enjoyed all aspects of the trip. The introductory talk was most informative and set the scene for the tour of the testing and hall-marking facilities".

Isobel Pollock-Hulf OBE,

Master, Worshipful Company of Engineers

RESEARCH ENQUIRIES , ACCESS TO THE LIBRARY AND ARCHIVE

If you have any objects that require the identification of hallmarks please do not hesitate to contact info@assayoffice.co.uk

Please send photographs of the object and close up images of the marks.

"Thank you for the quick reply, and for confirming the identification of the hallmarks.

It is good to know that my grandmother-in-law had such good taste!"

Lesley Witts

Access to the Library is by appointment only available Thursday or Friday please contact info@assayoffice.co.uk and provide a brief description of your area of research.

The Sheffield Assay Office archive records are accessible at

Sheffield City Archives

52 Shoreham Street
Sheffield
S1 4SP

Email: archives@sheffield.gov.uk

Telephone: 0114 2039395

Monday: 9.30am to 5.30pm
Tuesday: 9.30am to 5.30pm
Saturday: 9.30am to 5.30pm



THE LIBRARY

VALUATION SERVICE

In Association with the Guild of Valuers & Jewellers

The Sheffield Assay Office has collaborated with the Guild of Valuers & Jewellers (GVJ) to offer the valuation service which takes place at the Assay Office.

This is your opportunity to drop your items into us or sit one-to-one with one of our jewellery experts whilst your pieces are valued

The valuer will examine your items and record vital information about each piece, including gemstone type and size, metal types, hallmarking and workmanship. The object will be photographed and you will receive a written valuation to take away on the day.

Valuation costs are dependent on the total value of all items in the appraisal. Customers wishing to book an appointment should call 0114 231 2121 or email valuations@assayoffice.co.uk.

